



EXCLUSIVE CLIENT RESOURCE

# Your *Seller Moving* Prep Kit

A step-by-step guide to decluttering, packing, and moving out without the chaos. Co-created by Melissa Smith and iHaul iMove — Colorado Springs' most trusted movers since 2008.



YOUR AGENT

**Melissa Smith**

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**\$100**

Off Your Move

**10%**

Additional Off

**\$100**

Free Boxes

Exclusive to Melissa Smith clients

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## SECTION 1

# Decluttering Before *Showings*

Buyers need to picture themselves in your home. That only works when the clutter is gone. Here is where to start.

### ★ The rooms to tackle first

- Kitchen counters — clear everything except one or two small items
- Bathrooms — remove all personal products, leave one towel and soap
- Entryway — shoes, coats, and bags all need to disappear
- Kids rooms — reduce toys by at least half
- Closets — half-full closets look bigger and make buyers feel better about storage

### 📦 The Three-Box Method

- KEEP (moves with you)
- DONATE (schedule a pickup now, not later)
- TRASH (fill that bin guilt-free)

#### PRO TIP FROM OUR CREW

If you have not touched it in a year, it is not coming with you. Every box you do not pack saves you real money on moving day. Our hourly rate goes a long way when there is less to move.

### ✓ What most people forget

- The garage — buyers open that door. Make it look like a garage, not storage.
- The basement and crawl space — same story
- Closets — overstuffed closets make buyers worry about storage
- The junk drawer — yes, people open it

## SECTION 2

# What to Pack *First*

You can start packing weeks before your move date without disrupting daily life. Here is the sequence that works.



### Pack these now

- Seasonal decorations and holiday items
- Books you are not currently reading
- Extra linens and towels (keep one set per person out)
- Artwork and wall hangings
- Collections, knick-knacks, memorabilia
- Spare kitchen gadgets
- Files and paperwork not needed before closing
- Sporting equipment not in season
- Guest room items



### Leave these out until moving day

- One set of dishes, cups, and silverware per person
- Basic cooking supplies
- Toiletries and daily medications
- Cleaning supplies (needed for move-out)
- Phone chargers and a basic tool kit
- Important documents (keep with you, not on the truck)
- A change of clothes per family member

### 18 YEARS OF PACKING EXPERIENCE

Label every box on the TOP and SIDE with the room and what is inside. Not just "kitchen." Write "Kitchen - pots and pans" or "Master closet - winter clothes." Your future self will thank you. So will your movers.

## SECTION 3

# Move-Out Checklist

Do not leave your closing day to chance. Run through this list before you hand over the keys.



### Inside the Home

- All rooms emptied and swept
- Appliances wiped inside and out
- Cabinets and drawers empty and clean
- All light fixtures have working bulbs
- Nail holes patched (or noted in disclosure)
- Thermostat set to agreed temperature
- All trash removed
- Garage door openers left behind



### Utilities & Admin

- Utilities transferred or cancelled
- USPS mail forwarding set up
- HOA notified of move date
- All keys and fobs accounted for
- Security system deactivated/transferred
- Mailbox keys left at property
- Warranties and manuals left for buyer
- Final walkthrough photos taken



### Outside the Home

- Yard is clean and mowed
- All personal items removed from garage, shed, and outbuildings
- Driveway and walkways cleared
- Nothing left in crawl space or attic unless agreed upon

## SECTION 4

# Moving Day *Done Right*

The day goes faster and smoother than you think when you prepare. Here is how to set yourself up.



### The night before

- Confirm your move time with iHaul iMove: 719-368-8555
- Prepare a moving day bag (clothes, chargers, meds, snacks)
- Disassemble large furniture if needed
- Make sure appliances are defrosted and dry
- Put pets in a safe, out-of-the-way room or arrange care
- Park your car so the truck has full access



### Morning of the move

- Be home when the crew arrives
- Walk through and point out anything fragile
- Tell the crew which room each piece goes in
- Keep a clear path from each room to the front door
- Keep kids and pets out of high-traffic areas
- Have water available for the crew



### What iHaul iMove brings for you (as a Melissa Smith client)

- Carpet shields and door padding to protect your new home
- Premium furniture blanket wrapping on every piece
- Floor runners for high-traffic areas
- Mattress bags and basic moving supplies included
- A fully licensed and insured crew with 700+ five-star reviews

#### **YOUR DISCOUNT IS ALREADY APPLIED**

As a Melissa Smith referral, your \$100 off, 10% discount, and free box delivery up to \$100 are automatically applied when you book. No codes. No hassle. Just call 719-368-8555 or visit [ihaulimove.com/partners/treasure-davis/melissa-smith/](https://ihaulimove.com/partners/treasure-davis/melissa-smith/)

READY TO BOOK?

## Your Move is in *Good Hands*

Melissa Smith trusts us to take care of you after the keys are handed over. Here is everything you get as a Treasure Davis Team client.

- ✓ \$100 off your total move
- ✓ 10% off on top of that
- ✓ Up to \$100 in free boxes delivered to your door
- ✓ Priority VIP scheduling around your closing date
- ✓ White-glove protection: blankets, floor runners, door padding



719-368-8555

[ihaulimove.com/partners/treasure-davis/melissa-smith/](https://www.ihaulimove.com/partners/treasure-davis/melissa-smith/)

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