



EXCLUSIVE CLIENT RESOURCE

Your *Seller Moving* Prep Kit

A step-by-step guide to decluttering, packing, and moving out without the chaos. Co-created by Leighanne Potts and iHaul iMove — Colorado Springs' most trusted movers since 2008.



YOUR AGENT

Leighanne Potts

Treasure Davis Team — eXp Realty

(719) 204-1538 ✉ leighanne@treasuredavis.com

\$100

Off Your Move

10%

Additional Off

\$100

Free Boxes

Exclusive to Leighanne Potts clients

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SECTION 1

Decluttering Before *Showings*

Buyers need to picture themselves in your home. That only works when the clutter is gone. Here is where to start.

★ The rooms to tackle first

- Kitchen counters — clear everything except one or two small items
- Bathrooms — remove all personal products, leave one towel and soap
- Entryway — shoes, coats, and bags all need to disappear
- Kids rooms — reduce toys by at least half
- Closets — half-full closets look bigger and make buyers feel better about storage

📦 The Three-Box Method

- KEEP (moves with you)
- DONATE (schedule a pickup now, not later)
- TRASH (fill that bin guilt-free)

PRO TIP FROM OUR CREW

If you have not touched it in a year, it is not coming with you. Every box you do not pack saves you real money on moving day. Our hourly rate goes a long way when there is less to move.

✓ What most people forget

- The garage — buyers open that door. Make it look like a garage, not storage.
- The basement and crawl space — same story
- Closets — overstuffed closets make buyers worry about storage
- The junk drawer — yes, people open it

SECTION 2

What to Pack *First*

You can start packing weeks before your move date without disrupting daily life. Here is the sequence that works.



Pack these now

- Seasonal decorations and holiday items
- Books you are not currently reading
- Extra linens and towels (keep one set per person out)
- Artwork and wall hangings
- Collections, knick-knacks, memorabilia
- Spare kitchen gadgets
- Files and paperwork not needed before closing
- Sporting equipment not in season
- Guest room items



Leave these out until moving day

- One set of dishes, cups, and silverware per person
- Basic cooking supplies
- Toiletries and daily medications
- Cleaning supplies (needed for move-out)
- Phone chargers and a basic tool kit
- Important documents (keep with you, not on the truck)
- A change of clothes per family member

18 YEARS OF PACKING EXPERIENCE

Label every box on the TOP and SIDE with the room and what is inside. Not just "kitchen." Write "Kitchen - pots and pans" or "Master closet - winter clothes." Your future self will thank you. So will your movers.

SECTION 3

Move-Out Checklist

Do not leave your closing day to chance. Run through this list before you hand over the keys.



Inside the Home

- All rooms emptied and swept
- Appliances wiped inside and out
- Cabinets and drawers empty and clean
- All light fixtures have working bulbs
- Nail holes patched (or noted in disclosure)
- Thermostat set to agreed temperature
- All trash removed
- Garage door openers left behind



Utilities & Admin

- Utilities transferred or cancelled
- USPS mail forwarding set up
- HOA notified of move date
- All keys and fobs accounted for
- Security system deactivated/transferred
- Mailbox keys left at property
- Warranties and manuals left for buyer
- Final walkthrough photos taken



Outside the Home

- Yard is clean and mowed
- All personal items removed from garage, shed, and outbuildings
- Driveway and walkways cleared
- Nothing left in crawl space or attic unless agreed upon

SECTION 4

Moving Day *Done Right*

The day goes faster and smoother than you think when you prepare. Here is how to set yourself up.



The night before

- Confirm your move time with iHaul iMove: 719-368-8555
- Prepare a moving day bag (clothes, chargers, meds, snacks)
- Disassemble large furniture if needed
- Make sure appliances are defrosted and dry
- Put pets in a safe, out-of-the-way room or arrange care
- Park your car so the truck has full access



Morning of the move

- Be home when the crew arrives
- Walk through and point out anything fragile
- Tell the crew which room each piece goes in
- Keep a clear path from each room to the front door
- Keep kids and pets out of high-traffic areas
- Have water available for the crew



What iHaul iMove brings for you (as a Leighanne Potts client)

- Carpet shields and door padding to protect your new home
- Premium furniture blanket wrapping on every piece
- Floor runners for high-traffic areas
- Mattress bags and basic moving supplies included
- A fully licensed and insured crew with 700+ five-star reviews

YOUR DISCOUNT IS ALREADY APPLIED

As a Leighanne Potts referral, your \$100 off, 10% discount, and free box delivery up to \$100 are automatically applied when you book. No codes. No hassle. Just call 719-368-8555 or visit ihaulimove.com/partners/treasure-davis/leighanne-potts/

READY TO BOOK?

Your Move is in *Good Hands*

Leighanne Potts trusts us to take care of you after the keys are handed over. Here is everything you get as a Treasure Davis Team client.

- ✓ \$100 off your total move
- ✓ 10% off on top of that
- ✓ Up to \$100 in free boxes delivered to your door
- ✓ Priority VIP scheduling around your closing date
- ✓ White-glove protection: blankets, floor runners, door padding



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